

STUDENT EVALUATION POLICY

GUIDELINES

1. At John Paul II there are two reporting periods for each semester. Academic achievement results for these periods are reported in percentage figures.
2. The passing grade for all subjects is 50%.
3. Alberta Education administers Diploma exams in the following subject areas: English 30-1, English 30-2, Social Studies 30-1, Social Studies 30-2, Math 30-1, 30-2 and 30-3, Biology 30, Chemistry 30 and Physics 30. The final course mark in these subjects is blended with 50% of the final grade determined by the school and 50% determined by the Diploma exam results. Final grades are mailed to the student directly from Alberta Education once the diploma exams have been evaluated.
4. All students and/or parents/guardians have the right to appeal a final mark granted by the school to the pupil and/or any promotion decision made by the school relative to the student. The appeal procedure for final marks and/or promotion decisions must be made in writing to the principal within fourteen (14) days of formal receipt of the final mark and/or promotion decision.
5. Students may choose to rewrite a diploma examination at the next examination sitting. Those wishing to do so will have the most recent mark brought forward to be blended with the new examination mark to create a new final mark.
6. Students may also repeat a course to obtain a new school mark. In such a case, the most recent examination mark would be brought forward and blended with the new school mark to create a new final mark. The transcript will show only the highest school and diploma examination marks earned in the current school year or in the previous two school years.

CHALLENGE ASSESSMENT

- a. A “Challenge Assessment” is an evaluation procedure that permits a student to receive a mark and credits for a course, without taking instruction in the course.

Challenge Assessments may be administered as examinations, demonstrations projects and/or other activities. Such assessments must both permit and require the student to demonstrate the full range of learner expectations that are described for that level in the program of studies.

Students are eligible for credits for waived prerequisite courses (see p. B2-17 in the High School Handbook).

- b. **Switching Streams** (“20/30 level to 20-1/30-1 level”)
- i. A student must complete a change of program form.
 - ii. A student must bring the form to the principal for consideration.
 - iii. The evaluation procedure for such a challenge will be based on the following principles:

– a student’s in school mark/or a mark carried forward from an existing course, to a new course will be determined by the subject teacher(s) in accordance with the skill/knowledge requirements of the course being entered.

Determining a mark for an existing course:

- Adjustments will be made to the test, project, assignment grades the student has already achieved in the existing course or a decision can be made (by the principal and teacher) to administer a new set of assessment instruments (e.g. tests, projects, etc.) or a combination of these two approaches.
- Students/parents will be consulted regarding the mark assigned and the procedures used for determining it.

Note: Any Challenge Assessment (including requests for switching streams) must be made according to Alberta Education guidelines.