

POLICY ON ACADEMIC INTEGRITY

Rationale: In order for students to be successful in school, they must take responsibility for their learning. As such they are required to complete all assignments and assessments. John Paul II Catholic High School will endeavor to put in place as much support as possible to ensure that students have a successful learning experience. Parents are an integral partner in helping students to reach the standard of excellence in all areas.

We Believe that:

1. All students can learn and achieve success.
2. Students are responsible for their own learning.
3. All students will complete assignments to the best of their ability.
4. Parents have an important role to play in ensuring that their child's success.
5. Teachers and parents must work together to ensure the success of their child.
6. Teachers have a responsibility to ensure high quality programs are delivered within their classroom.
7. Teachers, parents and students must collaborate to ensure that an effective learning environment will exist within the classroom.
8. The school will create an environment that supports student learning with current assessment practices in all areas of instruction.

Academic Dishonesty

Students at John Paul II Catholic High School are expected to conduct themselves at all times with academic integrity as they pursue their studies and complete their assessments. If a student is caught being academically dishonest through cheating or plagiarizing, he or she is in violation of the School Act.

Plagiarism is defined as passing off the words, ideas, images or work from another source, including another individual, as one's own. Copying substantial sections of material from another source is deemed to be plagiarism and is against the law.

Cheating is defined as possession of unauthorized material; submission of another student's material which has already been graded for credit; seeking substantial editorial assistance, false claims or fabricated references, copying off of someone else's exam and/or quiz or passing answers from a quiz or exam to another student through any method, including the use of technology; taking exam materials out of the classroom without permission.

Students who enable another individual: A student who willfully helps another student cheat is also guilty of academic dishonesty.

Consequences for Academic Dishonesty

Students, who are proven to have engaged in academic dishonesty, may face one or more of the following consequences:

1. Required to bring a parent in to meet with appropriate personnel.
2. Referred to Counsellor or outside agency.
3. Required to complete an alternate assignment/exam demonstrating that they have met the learning outcomes for that unit of work.
4. Placed on academic probation – student is required to complete all remaining assignments for the class in another location and at alternative times.
5. Withdrawn from the course.

Late and Missed Assignments

1. Students are expected to hand in assignments on the date due as determined by the teacher in consultation with the class.
2. Teachers will be expected to clearly articulate due dates but may employ a period of grace.
3. Students are required to complete all assignments to the best of their ability in order to meet the requirements for each program of study. Students are required to hand in all assignments subject to the following conditions:
 - a. Teachers may deduct marks for late assignments with late penalties no greater than 50% of the mark.
 - b. Penalties are up to the discretion of the teacher.
4. Students who fail to complete an assignment or who turn in assignments that are poorly done and do not meet the minimum expectations, may be assigned to the Study Hall until such time as the assignment is completed satisfactorily. The student may be placed in Study Hall during any unassigned period, during the lunch hour and after school.
5. In the event that a student refuses to comply with the intervention strategies employed as per the pyramid of interventions, they will be referred to the administration for defiance of authority.

Missed Tests/Exams

1. Teachers are expected to clearly articulate dates for upcoming tests and exams.
2. Students are required to write all exams in the assigned location, on the date determined by the teacher.

3. Students who will be absent for a valid reason (illness or medical emergency) must advise the teacher prior to the exam, and will be required to make up the exam or complete an alternate assessment at a date and time determined by the teacher. Failure to show up for the makeup assessment may result in the student being assigned a mark of 0% for that assessment.

4. Students who miss a test or exam without a valid reason may receive a mark of 0% for that assessment.