REGISTERED APPRENTICESHIP PROGRAM – EVALUATION

	For the period from _		to		
	•	Insert beginning date		Insert end date	
Student		Company		Date	

Safety	Excellent 85-100%	Very Good 70-85%	Satisfactory 50-70%	Poor Below 50%	Not Applicable
Assures personal safety					
Uses correct safety equipment					
Reports injuries					
Maintains safe workplace environment					
 Follows applicable safety and health regulations 					
 Demonstrates safe practices 					
 Is aware of the importance of safety 					
 Identifies potential health and safety hazards 					
Personal and Social Skills	Excellent 85-100%	Very Good 70-85%	Satisfactory 50-70%	Poor Below 50%	Not Applicable
Works effectively as a member of one or more					
teams					
Works well with colleagues					
Works well with customers					
Accepts advice and criticism well					
 Demonstrates improvement following advice or 					
criticism					
Accepts responsibility					
 Makes informed decisions 					
 Applies risk management strategies 					
Reacts appropriately to uncertainty					
Clean and well-groomed					
Suitable attired for the job					
Brings necessary equipment					
Work Quality and Work Habits	Excellent 85-100%	Very Good 70-85%	Satisfactory 50-70%	Poor Below 50%	Not Applicable
Ability to learn new job skills					
Shows interest in learning new job skills					
Follows instructions					
Completes duties in a reasonable amount of time					
Completes duties accurately					
Contacts supervisor if absent					
Solves problems and makes decisions					
Demonstrates planning abilities					
Organizes time well					
Takes responsibility for own learning					
Is able to adapt to change					
Demonstrates flexibility					

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• SKI	Uses correct techniques					
•	Demonstrates proper care for working area					
•	Demonstrates proper care of material & supplies					
•	Demonstrates proper care of equipment & tools					
•	Demonstrates proper behaviours					
-	Provides appropriate services					
•	Demonstrates safe practices					
-	Has knowledge appropriate to task					
•	Identifies materials appropriate for task	******				
 Selects correct tools, equipment and/or processes Attitudes 		Excellent	Very Good	Satisfactory	Poor	Not
All		85-100%	70-85%	50-70%	Below 50%	Applicable
•	Attitude toward job					
•	Demonstrates initiative					
•	Appreciates opportunity to learn					
•	Is aware of importance of safety					
•	Is on time every day					
•	Demonstrates strong work ethic					
•	Demonstrates tolerance and understanding					
Cor	nmunication Skills	Excellent 85-100%	Very Good 70-85%	Satisfactory 50-70%	Poor Below 50%	Not Applicable
•	Listens attentively					
•	Understands verbal instructions					
•	Understands written instructions					
•	Recognizes when clarification of instruction is					
	necessary					
•	Articulates ideas clearly					
•	Enunciates clearly					
•	Uses English writing skills effectively					
Con	nments					
Supervisor Date Ray Guenette RAP Coordinator John Paul II High School						